		N	1ARCH 202	3		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
	7:00pm City Council Meeting					
12	13	14	15	16	17	18
		5:00pm Preservation Commission				
19	20	21	22	23	24	25
	6:00pm Tree Commission 7:00pm City Council Meeting					
26	27	28	29	30	31	
	6:30pm Finance and Budget Committee		6:30pm Parks and Rec Board			

			APRIL 2023	3		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
	3 6:15pm Technology Committee 6:30pm Housing Council 6:45pm Special City Council 7:00pm City Council		5	6	7 Closed Good Friday	8
	10 6:30pm Electric Committee Board of Public Affairs 7:00pm Water/Sewer Com. 7:30pm Municipal	11 4:30pm Board of Zoning Appeals 5:00pm Planning Commission	12	13	14	15
			19	20	21	22
23			26 6:30pm Parks and Rec Board		28	29
30						

City of Napoleon, Ohio FINANCE AND BUDGET COMMITTEE

MEETING AGENDA

Monday, March 27, 2023 at 6:30PM

LOCATION ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1) Approval of Minutes: January 09, 2023 (in the absence of any objections or corrections, the Minutes shall stand approved).
- 2) 2023 First Quarter Budget Adjustments
- 3) Any Other Matters to Come Before the Committee
- 4) Adjournment

Marrisa Flogaus - Clerk

City of Napoleon, Ohio FINANCE AND BUDGET COMMITTEE SPECIAL MEETING MINUTES

Monday, January 9, 2023 at 6:30pm

PRESENT

Committee Members	Joe Bialorucki-Chair, Ken Haase, Dr. Dave Cordes, Jason Maassel
City Finance Director	Kevin Garringer
Others	Andrew Small- City Manager
Clerk	Marrisa Flogaus
ABSENT	

CALL TO ORDER

Bialorucki, Chair of the Finance and Budget Committee, called the meeting to order at 6:31pm.

APPROVAL OF MINUTES

Hearing no objections or corrections, the September, 30, 2022; November 11, 2022; and November 12, 2022 committee meeting minutes were approved as presented.

FOURTH QUARTER BUDGET ADJUSTMENT

Garringer stated this is the fourth quarter, which is the end of the year budget adjustments. There are two exhibits in front of you. The 2022 Appropriations Budget Supplemental Number 4 and the Fiscal Year Ending 2022 Transfer of Appropriations Number 4. What this does is balance all of our line items, so that they are not in the negatives. There are so many of them because this is our catch up time when we close out the books to ensure there isn't a single line item that's in the negative. We allow the things to go into the negative, so that we know we can keep the business going. For example payroll will go into the negatives when they happen to go over a payroll line item or a salary line item. Another would be when we purchase something that wasn't budgeted for, but was certainly needed. We found that utility cost were higher than we thought, so we allowed those to go over and caught those up at the end of the year. For Ordinance 003-23 we take a budgeted for amount and move it from one line item to another line item, which is a good thing. For example the top one there that says we took \$1,200 from Travel, Training and Education and moved it to Supplies because more materials were needed. This didn't increase our budget at all. The whole budget number stays the same. It just slides from one line item to another. That is the preferred method, so we're not spending more. Do you want to do each approval separately or together? Bialorucki replied generally we would do them altogether unless there is one we don't agree with. If you don't mind could you make copies for us because we don't have any?

The Finance and Budget Committee went into Recess from 6:35pm-6:40pm

Garringer stated looking at Ordinance 003-23. These are the ones where we switch funds from one line item to another, which doesn't add to the budget. We do this when we need to purchase more materials or additional funds are needed or repairs that weren't budgeted for. There's nothing too much out of the ordinary here. Maassel asked what the General Fund balance was at the end of 2022? Garringer replied I can get you that, but I don't have it on me. I think we were close to what we started with, but I'm not sure. Maassel stated I was looking through the stuff and thought I would ask. Garringer stated I believe once we did all the final transfers were probably a little bit ahead, but don't quote me on that. At the next Council meeting there will be the year end numbers. Haase asked if there was money left from the Pandemic Fund? Garringer replied yes. There is in the Pandemic and Cares Fund. That is budgeted for this year 2023 to be rolled into the General Fund. We are eligible to roll that into revenue reduction, since we received under one million dollars. There were other items already paid out of that. For example the 110 water line. Before Joel Mazur left I asked him if there was anything else and the simplest way for us to use that is to roll it into the General Fund for revenue reduction. Now with that being said per the union contracts there are some bonuses that are coming out of that this pay period to fire and police, so that's already earmarked. Haase replied I just didn't see anywhere where there was a dollar figure for that account. Garringer stated it was in one of the Resolutions that was passed for the budget. I don't think all of it is being transferred, but we don't have to spend it all in 2023. We also aren't getting anymore additional money. For Ordinance 002-23 these are all items that we had to increase non-budgeted line items. This is where we get out of the red into the positive. Most of these will be on certain payroll items. For example 2/3 of the way down you will see we had to increase patrol officers \$31,000 due to an unanticipated retirement that we didn't budget for. There's nothing out of the ordinary in my mind. This is just what we have to do to balance it. One of the other things on page 2 under Fund 170 you'll see we increased that a million dollars, which is a good thing. The 170 Fund is where we receive our income tax collection and then we have to disperse it all out. This means we gained a million dollars more than we budgeted. In this case we had to increase a million dollars because we brought in more than what we budgeted. That's all I wanted to point out. If there's anything you want to see or questions just let me know. If not I ask that you approve these Fourth Quarter Budget Adjustments, so that they will go to Council next Monday for your approval. Once they're approved by Council we will be able to close out 2022. Maassel stated I'm glad we waited to give you time otherwise we would have had to rush on the 28th of December. Waiting made a lot of sense. Garringer stated if we didn't wait then there would be a lot of guessing. Now these numbers won't change. Maassel replied there's no use in passing a budget adjustment to pass a supplemental budget adjustments 2 weeks later to close the books.

Motion: Haase Second: Maassel To recommend Council to Approve the Fourth Quarter Budget Adjustments

Roll call for the above motion: Yea- Bialorucki, Maassel, Haase, Cordes Nay-Yea-4, Nay-0. Motion Passed

ANY OTHER MATTERS TO COME BEFORE THE COMMITTEE

Garringer stated I have nothing more to add other than we are up and running in 2023. We've got purchase orders going and we have already cut checks. After the next Council meeting we will cut checks again. It certainly helps us when we close out one year and focus on the other. Right now, we're in two different years. I appreciate your help in getting this moved along.

ADJOURN

Motion: Maassel Second: Haase To adjourn the Finance and Budget Committee meeting at 6:51pm.

Roll call for the above motion: Yea- Bialorucki, Maassel, Haase, Cordes Nay-Yea-4, Nay-0. Motion Passed

Approved

Joe Bialorucki- Chair

2023 APPROPRIATION BUDGET - SUPPLEMENTAL #1

ORDINANCE No. 012-23

2023 - Supplemental 1

Supplemental #1	PERSONAL <u>SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	2023 FUND <u>TOTAL</u>
Fund 100 General 100.1300.54300 Supplies-Vehicle Parts/Supply 100.1500.57000 Machinery and Equipment 100.1520.51101 Salary-Non Barg-OT 100.1700.51900 Unemployment Compensation 100.2200.57050 Marc's Radios and Equip. & Fees 100.2200.51900 Unemployment Compensation <i>Reason: New line item created to track Marc's fees Not enough budgeted in the other line items.</i>	\$132.91	\$2,800.00 \$35.00 \$142.78 \$41,111.20 \$10.09	\$44,231.98	\$44,231.98
Fund 220 Recreation			<u>\$44,231.90</u>	<u> 944,231.30</u>
220.4200.51200 Salary-AFSCME 220.4200.51201 Salary-AFSCME-Overtime 220.4200.51191 Slary-Seasonal-Overtime 220.4300.53900 Refunds-Misc 220.4400.57000 Machinery and Equipment Reason: A new line item was created to better track bank and service fees. Increase in Machinery and Equip for the cost of the new disc golf	\$2,176.00 \$40.80 \$446.16	\$219.82 \$7,000.00		
course.			<u>\$9,882.78</u>	<u>\$9,882.78</u>
Fund 221 Napoleon Aquatic Center 221.4300.53365 Serv. Fees-Bond Issuance Costs Reason: Not enough was budgeted at the beginning of the year		\$299.00		
			<u>\$299.00</u>	<u>\$299.00</u>
Fund 243 Fire Loss Claims 243.1900.59030 Refunds Fire Loss Claims Reason: Not enough was budgeted at the beginning of the year		\$34,753.90	\$34,753.90	\$34,753.90
Fund 252 American Rescue Plan Act 252.1300.57000 Machinery and Equipment <i>Reason: Not enough was budgeted at the beginning of the year</i>		\$11,696.63		
Reason. Not enough was budgeted at the beginning of the year			<u>\$11,696.63</u>	<u>\$11,696.63</u>
Fund 275 Muni Probation Service 275.1810.51710 Hospitalization Insurance Reason: Nothing was budgeted at the beginning of the year	\$7,663.68		<u>\$7,663.68</u>	\$7,663.68
Fund 288 Justice Reinv. Incentive Grant 288.1810.51700 Medicare-City Share	\$18.45		<u>\$7,005.00</u>	<u>\$7,005.00</u>
Reason: Nothing was budgeted at the beginning of the year			<u>\$18.45</u>	<u>\$18.45</u>
Fund 400 Capital Improvements 400.5100.57200 Buildngs and Improvements <i>Reason: Not enough budgeted in 2023. We were paid in 2022 for storm</i> <i>damage, but the work will be done in 2023</i>		\$8,700.00	<u>\$8,700.00</u>	<u>\$8,700.00</u>
Fund 519 Water Plant Improvement & Renovation 519.6200.53365 Serv. Fees-Bond Issuance Costs		\$201.00		

EXHIBIT-A

2023 BUDGET

Reason: Not enough was budgeted at the beginning of the year		<u>\$201.00</u>	<u>\$201.00</u>
Fund 520 Sewer Utility Revenue 520.6311.51201 Salary-AFSCME-OT Reason: Not enough was budgeted at the beginning of the year	\$136.65	<u>\$136.65</u>	<u>\$136.65</u>
Fund 521 Sewer Utility Replacement & Improvement 521.6310.57500 Street Improvements 521.6310.57800 Sanitary Sewer Improvements 521.6310.57900 Storm Sewer Improvements Reason: Increase due to delayed 2022 Meekison Street project	\$210,000.00 \$445,000.00 \$70,000.00		<u>\$725,000.00</u>
Fund 560 Sanitation (Refuse) Revenue 560.6400.53300 Service Fees-Professional Reason: Emergency repairs to the refuse truck	\$10,000.00	<u>\$10.000.00</u>	<u>\$10,000.00</u>
TOTAL FUNDS	\$10,555.40 \$841,969.42 ====================================	\$852,584.07 =================	 \$852,584.07 =======

FISCAL YEAR ENDING 2023- TRANSFER OF APPROPRIATION (No. 1)

Ordinance Number: 014-23

		Amount <u>Requested</u>	Amount <u>Received</u>
-	100.1300.53350 Serv. Fees-Consultation Fees 100.1300.53114 Utilitites-Telephone Reason: New phone for City Manager	(800.00)	800.00
FROM :	100.2100.53200 Serv. CntCommunication	(10,900.00)	
то :	100.2100.57050 Marcs Radio's Equipment & Fees		10,900.00
	Reason: New account to monitor Marc's fees		
FROM :	400.1370.57000 Machinery & Equipment	(800.00)	
то :	100.1370.54100 Supplies-Office		400.00
	100.1370.54900 Supplies-Civil Service		400.00
	Reason: HR Monitor no longer needed. To pay for other bills		
FROM :	100.2101.52000 Travel Training and Education	(500.00)	
	100.2102.52000 Travel Training and Education	(1,500.00)	
	100.2103.52000 Travel Training and Education	(3,000.00)	
то :	100.2100.52000 Travel Training and Education		5,000.00
	Reason: Covering Expenses for out of state travel for Chief Mack		
	100.1800.53345 Service Fees-Court Appt. Attorneys 100.1800.54200 Supplies-Operating Materials Reason: Additional operating materials needed	(520.00)	520.00
	220.4200.54200 Supplies-Operating Materials 220.4200.54211 Supplies-Golf-Retail Reason: Additional retail funds needed	(1,000.00)	1,000.00
	510.6200.56900 Undefined Contingencies 510.6200.54500 Supplies-Other Equipment Reason: Replacement of Raw Water Seal on water pump and motor	(2,815.00)	2,815.00
	Total Transfer of Appropriation	(21,835.00)	21,835.00

2023 TRANSFER OF FUNDS - No. 1

Ordinance 013-23

FROM:

TO:

AMOUNT

100.9900.59615

400.0000.49900

\$180,000.00

Transfer to 400 Capital Improvement Fund Transfers-In Purpose: To cover expenses for an unbudgeted street improvement project.

2023-Transfer of Funds #1



255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com



То:	Mayor and City Council, City Manager, City Law Director, City Finance Director, Department Supervisors, News Media
From:	Marrisa Flogaus, Clerk
Date:	March 24, 2023
Subject:	Safety and Human Resources Committee – Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **SAFETY AND HUMAN RESOURCES COMMITTEE** for Monday, March 27, 2023 at 7:30 pm has been *canceled*.



255 West Riverview Avenue, P.O. Box 151 Napoleon, OH 43545 Telephone: (419) 592-4010 Fax: (419) 599-8393 www.napoleonohio.com



То: сс:	Civil Service Commission Mayor and City Council, City Manager, City Finance Director, Law Director, Department Supervisors, News Media
From: Date:	Marrisa Flogaus, Clerk March 24, 2022
Subject:	March 24, 2023 Civil Service Commission – Cancellation

Due to lack of agenda items, the regularly scheduled meeting of the **CIVIL SERVICE COMMISSION** for Tuesday, March 28, 2023 at 4:30 pm has been *canceled*.

PARKS AND RECREATION BOARD

SPECIAL MEETING AGENDA

Wednesday, March 29, 2023 at 6:30pm

Location ~ Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio

- 1. Call to Order
- 2. Approval of Minutes February 1, 2023 (in the absence of any objections or corrections, the minutes shall stand approved)
- 3. Presentation of the Parks and Recreation Service Award
- 4. Discussion/Action: Fireworks Display
- 5. Miscellaneous
- 6. Adjournment

Morium Storeus

Marrisa Flogaus - Clerk

PARKS AND RECREATION BOARD

SPECIAL MEETING MINUTES

Wednesday, February 1, 2023 at 6:30 pm

PRESENT

Board Members	Ryan Funchion – Chair, Peg Function, Jon Knepley, Ryan Miller, Brittany Schwab
City Staff	Tony Cotter-Director of Parks, Recreation and Cemeteries
	Ken Haase-City Councilmember
Others	Matt Bressler
	Andy Wolf
	News Media
Recorder	Marrisa Flogaus
ABSENT	
Board Members	Chad Richardson, Mike Saneholtz

CALL TO ORDER

Chair R. Funchion called the Parks and Recreation Board meeting to order at 6:30 pm

ORGANIZATION OF BOARD MEMBERS

The recorder asked for nominations for Chairperson of the Park and Rec Board going around the table

Miller- Nominated R. Funchion Knepley- Pass Schwab- Pass R. Funchion-Pass P. Funchion- Pass

Motion: Miller Second: Knepley to elect Ryan Funchion Chair of the Parks and Rec Board

Roll call vote on the above motion: Yea-Miller, R. Funchion, Knepley, P. Funchion, Schwab Nay-

Yea-5, Nay-0. Motion Passed.

Election of Chair Pro-tem

Miller- Pass Knepley- Nominated Miller Schwab- Pass R. Funchion-Pass P. Funchion- Pass

Motion: Knepley Second: P. Funchion to nominate Ryan Miller Chair Pro-tem of the Parks and Rec Board

Roll call vote on the above motion: Yea-Miller, R. Funchion, Knepley, P. Funchion, Schwab Nay-

Yea-5, Nay-0. Motion Passed.

APPROVAL OF MINUTES

The minutes from the November 2, 2022 Parks and Rec Board meeting were approved as presented.

DISCUSSION ON PROPOSAL FOR A DISC GOLF COURSE 2022

Cotter stated Matt Bressler, who is in the audience tonight, approached me towards the end of last year inquiring about the possibility of putting in a disc golf course. I had told him this was brought up years ago. In 2017 we had a group come in with aspirations of a disc golf course. It just never got off the ground. They were going to do some potential fund raising and sponsorships, but it just kind of died. Bressler stated for those of you who don't know I've been involved in the rec program since my 19 year old daughter was in tee-ball. My friend Andy and I are wanting to get disc golf course in Napoleon. We're really one of the only towns around here who doesn't have a course. Grand Rapids just put a course in at Mary Jane Thurston Park. Archbold just put one in at Woodland Park. Bryan has one course and Defiance has two courses. It's one of those things that is happening in every town, so we'd like to have one our town. It's one of the fastest growing sports because it's so cheap. You can order a disc set for two people for \$15 to get started. Then courses are always free to play on. We got some numbers around and actually received a bid for the baskets. The baskets are one of the biggest costs. For 18 baskets the cost would be \$6,300. To install a basket you have to concrete the post into the ground. Most courses have an A and a B location where you can unpin the basket and move between them to switch things up. You would need pad locks, so that no-one can move it. The other expense would be the tee pads, which is a 4x8 slab of concrete per hole. Our goal would be to get a business to sponsor each hole. The business would donate \$500 for their hole sponsorship. The signage would then say the yardage to the hole along with the sponsor's logo. I've already talked to Three Cord and they would do each sign for \$30. Wolf stated there is a club that plays regularly in Wauseon who just sponsored a set of tee pads and a set of tee signs. The tee pads were right around \$5,000. Archbold cast the tee pads on the side then placed them into position. You can do that or you can maneuver concreter in, but that would relay drive the price up. When we raised money for the signs and tee pads it took us about 6 months. Then the course got done almost immediately. There's a huge amount of players in the area who are longing for more courses that volunteer their time. When Archbold got moving I think they built there's in 3 months. It's over at Woodland Park if you ever want to check it out. They had volunteers every time they asked. I think they did it in about 3-4 sessions. It took one skid loader session to kill most of the small stuff and then some hand moving. I'm certain we could find all the volunteers need to get most of that work done. Bressler stated we would like to do an 18 hole course over a 9 hole course, so that we could host tournaments. Wolf stated for tournaments you would typically fill out your course. For the most part in this area there are more players then there are courses. There would be 4 players each hole and everyone would pay \$50 to play. Players typically get a small treat back for example an event disc. Depending on how you run your event winners would get paid out in different ways. Then there's always a chunk of money left over for the club. You can run tournaments, or more causal events to make revenue. The causal events are usually cheaper, but you get a broader crowd. I know in May Archbold is hosting an event where everyone in town is invited to play. They will hand out disc, which I don't believe cost more than \$500. All the local players and pros will help teach new players. It can really generate a lot of attention. In Wauseon we get about 20-25 people every Wednesday when it's warm. It's good for the community and exercise. I know the 18 hole course can go in without conflicting with baseball, football or bike trails. I think the trails might be the biggest push back. Most of the courses are designed, so that you never throw over a path. You'll cross them on foot, but you'll never throw across them. That's a detail that goes into planning. We're the last ones there, so we don't want to impede on anyone. After looking at the space we are certain not only can it be done, but it can be a competition level course. Defiance just put one in and it's alright. The space in Oakwood is honestly way prettier than

the college space at Defiance. I think it would be a very good use of all the pretty hills out there. Bressler stated once you install a course it goes on an app called Udisc. It will bring people in from all over just to play a new course. If people come and play they will need to eat somewhere, so that would generate money to local businesses. In Ohio there are 108 course with 18 holes and a total of 398 courses to include courses with 9 holes. I keep my disc in my truck, so that if we go somewhere I have them with me. If we do this course right we could bring in big money tournaments. There's actually a guy who will set the whole tournament up if you have a course that is nice enough for him. He's bringing in high level players, which brings in the \$50 per person. That's instant revenue by just having a course. Wolf stated there are two long time pros in Archbold, who are both tournament directors. You have to go through a big course and learn all the rules, so it takes a lot to become a tournament director. We had those two guys walk the property and they think they can put in a nicer course than what's in Defiance's. We're not going to design it. It will be those two pros. They've already volunteered and there's another guy whose done 5-6 course in Findley will come up and help design it. There's a lot of people excited at the idea of this and ready to help out. Bressler asked if there was any questions? Cotter replied when people including myself think about a disc golf course we think open space but we we're educated that players want to curve them around trees and be in wooded areas. That surprised me when the previous group identified the Oakwood Park trail area as well. Bressler stated lots of courses have what the call a "mando" where you have to throw between two trees and everything else is out of bounds. Wolf stated sometimes the wide open takes the fun out of it. No offense to golf, but it's not just about how far I have to hit it. With this there are a lot of different routes. It definitely brings in a different type of athlete because you don't have to be one. It's a peaceful time in the woods. I fell in love with the sport almost immediately after playing one time. Bressler stated there are talks of high school teams staring in Defiance. Wolf stated the College is looking for a coach and will have a team this year. Cotter stated we spoke to a Michael Taylor back in 2017. Does that name ring a bell? Wolf replied no. Cotter stated Michael Taylor was the person who was willing to come in for a fee and layout the course. His fee was actually kind of high at the time, which might have been the reason it was stalled. I think it would be a great addition at Oakwood. We have folks who use the trail for biking and hiking, but I don't believe that it would interfere with that. Bressler stated my goal would be to have the basket, tee pad and a small park bench at each hole. That way any age could play. Say you don't exercise much, but you want to play two hole and then sit to take a break. That's something we can generate with the sponsorships. If this gets approved I have a whole list of people to ask if they want to sponsor a hole or a bench. It's cheap advertisement when it's locked in. Wolf stated in Wauseon we asked for \$400 a tee sign. That sounds like a lot of money, but when it's a charitable donation from a company it's not a whole lot and it's a write off. Tee signs went really fast and I would think benches would go fast as well. P. Funchion asked if they are looking for a monetary commitment or just approval? Bressler replied first we would like you to approve it and then we were hoping the City would pay for the baskets. If they City would cover the cost for the baskets we would get the money to cover the tee pads, signage and benches. We have guys who design courses who are willing to volunteer to help get it set up, so we don't have the expense that stalled it the first time. Wolf replied those volunteers did Archbold, Harrison Lake and helped with Defiance and Montpellier. Bressler stated our request would be for the City to pay for the baskets and concrete to set them. Then we would get sponsorship per hole to pay for the concrete pad, bench and signage. Cotter asked if their group would do the installation? Bressler replied we don't have accesses to a skid loader. If we could get assistance with moving them I would have no problem helping get the concrete in forms and setting up. Cotter replied that could be worked out. Bressler stated I know we have enough hands to help out. R. Funchion asked if the design work cost was a barrier last time? Cotter replied it was around \$5,000- \$10,000 just to design it. I don't think that even took the equipment into consideration. Bressler stated we want you to map out the area that you want us to use. Then we would plot it out with the volunteers. The goal would be to start at the bathrooms where there's a small parking lot and then finish near that. Wolf stated disc golf design incorporates hole 9 ending where hole

one started and hole 18 ending where hole 1 started. That way if you only want to play 9 you can walk off. With the water and restroom access it will already be two steps above every other course in the area. There's no other course in the area with public restrooms or water available. Bressler stated that relates to hosting tournaments that generate money back to the City. Knepley asked how do the other courses handle play? Is it first come first serve? Wolf replied yes. It's a pretty curtesy community, so issues don't happen too often. For tournaments it's either a signal or shotgun start and everyone makes their way around. For public play since its free you just walk right on. I've never had a negative encounter on the disc golf course with being rushed. Bressler stated in the disc golf community if you have your name and phone number on your disc there's about a 95% guarantee you'll get it back. Most courses have a lost and found or an old mailbox for returns. At Mary Jane Thurston they leave it on top of the pop machine. Most likely we'd start up a Facebook page for the disc golf course. That way if you lose or find one you can post on there. R. Funchion asked what the extent of earthwork would be? Wolf replied you want to design it around the big trees. We don't want to fell anything big as they're natural obstacle that we want. It's usually just baby trees to create somewhat of a fairway. Planting grass is a hassle, so you don't typically do that. There's enough leaf fall that it doesn't get muddy. You just need to clear out the brush to kill it. Then the patronage will continue to beat it down. Bressler stated after the baskets are installed we would put mulch around them to help maintain the area. Wolf replied it helps, so that people don't have to weed eat around the baskets. We would also level the tee pads, so they can be mowed strait over. P. Funchion asked what the time line was? Bressler replied if we can get enough people involved we could get it done this year. In Archbold once it was approved and the money was raised it took no time at all. Wolf replied they were working with a much flatter space, so theirs might be smaller than ours. This is a really good time to get out there and clear that space up. Get ahead of it before it starts to grow out. P. Funchion asked if this is in our budget? Cotter replied no, but we could do a budget adjustment. Schwab asked if that price was set in stone or will it increase? Wolf replied I can get another quote very shortly, but it shouldn't be off more than \$500 either way. Schwab asked if we should wait for an official quote to approve? Cotter replied we could just do a contribution up to \$7,000. R. Funchion asked if the design work, pad instillation or other work would be funded through the sponsorships? Bressler replied yes. Wolf stated when Archbold was done taking donations they had enough left over to buy a second set of baskets. You'll typically have a position A and a position B, so that overtime you can mix it up. Right now they are getting ready to put a basket on A and B permanently due to the amount of money they raised. It's definitely a growing sport. I think with the community that exist here it wouldn't be too hard to raise the funds that we need. Bressler replied I ran it past a few of my buddies that own business and they were on board. Wolf stated we donated \$800 in Wauseon, so we'll donate the same here. R. Funchion asked is this would need permits? Cotter replied I don't think so, but I can check. Bressler stated the biggest thing that we would need to know is the area we're allowed to use. I don't want to get it all laid out for you to tell us we went too far. Also we might have to have a few baskets in the flats by the basketball court to get us back to the bathroom area. Those baskets will work well for practice.

Motion: P. Funchion Second: Knepley To approve the Disc Golf Course up to \$7,000 from the Parks and Rec budget

Roll call vote on the above motion: Yea-Miller, R. Funchion, Knepley, P. Funchion, Schwab Nay-

Yea-5, Nay-0. Motion Passed.

Wolf stated we will try to do the same as Archbold where we raise community awareness and have some giveaway discs. Bressler stated I bought a cheap set of disc for a surprise for my wife. It was the guys turn to pick a date night. I ordered a cheap set of disc of Amazon, which contained 6 disc for \$15. I

U:\Marrisa\2023\Boards and Committees\Parks and Rec Board\02 01 2023\02 01 2023 Park Rec Board Mtg Minutes.docx Records Retention: FIN-33 Permanent just thought one was my driver, mid-range and putter. I realized there were numbers on the disc that means it does different things, which is why you see some people carrying 15- 20 discs. The first number is how hard you have to throw it, the second number is how long it hangs in the air and the last two are which way it turns left or right. It's essentially choosing a club when playing actual golf. The best part is that I took my whole family, so my five year old, my wife and I all were able to throw.

PARKS AND RECREATION SERVICE AWARD

Cotter stated as we do each year we nominate and eventually present an award to either an individual or a group. I've got a name that I would like to present. Nap Naz Church has been phenomenal to us for the last 6-7 years. The person that was instrumental in that was Chip Bullock. He's just a fantastic and giving person. He really had a passion for this department. Chip moved onto Lima, which took me by surprise. We awarded Napoleon Nazarene as a group, but I would like to give that award solely to him. If you all agree it would be great to get him back to Napoleon soon to present the award. He was fantastic and did a lot for this community.

Motion: P. FunchionSecond: MillerTo nominate Chip Bullock for the 2022 Parks and Recreation Service Award

Roll call vote on the above motion: Yea-Miller, R. Funchion, Knepley, P. Funchion, Schwab Nay-Yea-5, Nay-0. Motion Passed.

Cotter stated I will try to get in touch with him through Ben Hartford. What I would like to do is see if he can come back to one of these meetings, so that we can present it to him. I will let you know once I get in touch.

AROUND THE TABLE

Miller-I have nothing.

Knepley- Ditto

Schwab- I have nothing.

R. Funchion-I have nothing.

P. Funchion- Did you do anymore investigating about extending the pool hours? Cotter replied no. I haven't met with our managers yet, but it's in my notes to do. I don't think it'll be an issue. Maybe the guards would prefer that. P. Funchion stated at the golf course on hole 7 you have the blue tees on both sides over the pond. Could we have an option for the whites and the reds to hit across the pond as well? Then it would be a par 36. Cotter asked play that as a par 5 for whites and red? P. Funchion replied yes. It would give you more of a variety. Cotter asked if P. Funchion was suggesting we keep the tees over there at all times? P. Funchion replied no. Cotter replied we can do that not a problem. P. Funchion stated we already maintain it, so it wouldn't be a cost. Plus it would give you a different look. Cotter replied I actually like that tee spot. We would just have to decided which tee is being played before leagues, since it would affect the score cards. I'm in favor of that, but if people loose golf balls in the pond it's because of you. P. Funchion stated I would like the closing time at the golf course to be set in stone. Cotter replied I will be putting out a directive stating that we don't close during league time until all the carts are in or 8:30pm, whichever is later. P. Funchion stated I think we're losing business out there. When the weathers bad close, but other than that if your scheduled you need to be there. Cotter

replied I agree. P. Funchion stated how about a pizza oven in the club house? Cotter replied I would have to look into that. Haase stated when we got the pizzas from Marcos they furnished a heating oven. Did you not have that last year because you had a different supplier? Cotter replied yes. P. Funchion stated that would sell a lot at the pool as well. Cotter replied we already sell pizza at the pool. P. Funchion asked if that was ordered? Cotter replied yes and they delivered it to us. It would be easier since we already have the service in place. P. Funchion stated the same thing with hot dogs. I'm not ragging on the golf course, but you go out there and nothings on the rollers. Cotter replied we need to do better out there. You're not the only one who has brought that to my attention. R. Funchion stated I checked out the indoor simulator and it's a nice set up. At one point didn't we talk about a grill for burgers or did that get shut down due to fire suppression? Cotter replied that would push us into a whole new level. P. Funchion asked even if we do it outside? Cotter replied I can check with the health department. There's a lot more involved in concessions than what you might think. This past summer when we switched pizza venders we used a different warming device and the health department shut us down. They're very alert to what you do in public facilities. You can have temporary concessions stands where you can do those things, but when you have a permanent operating concessions with a license there are lots of guidelines. It's certainly something I can look into, but it would be a big undertaking.

Haase- For the \$7,000 for the disc golf course maybe you should have a little discussion with the finance director about using the ARPA money (the pandemic funds). It's going to be transferred into the General Fund anyhow. Most places aren't getting a return on their ARPA money. Toledo is spending \$14 million dollars and not getting a penny back.

Cotter- The simulator is up and running. We started the week after Christmas. We had the Eagles in and they loved it. R. Funchion came out and presented their award. You might have seen that on our Facebook page. They were very happy that they were able to contribute. We're getting a good play out there. It hasn't been over crowded. We get most of our play on Fridays and Saturdays. Then we get a few on Sundays and we have a few people with standing reservations through the week just to practice. I think all in all its going well. We made adjustments to the screen and protections. We have two little dimples in the ceiling so far. I believe we corrected that by buying some new tees. The way the mat is made if you use regular tees you either tee up too high or too low. Some folks had them to high and popped the ball straight up. Aside from that it's going good. Conner Bialorucki is running the simulator and he has been doing great. He picked up on the operation very well. We are open Tuesday through Sunday and our hours vary each day. Last Saturday we were booked from noon-9pm.On the rec side of things the girls basketball program just wrapped up last week and was successful. The boys have a couple more week until they are done. We're getting some concepts around for the playground that we have in the budget for Swearingen Park. I'm going to work with the vendors to see where were at with that. I think we have \$30,000 budgeted, so that will be a nice addition. At the golf course we're still transitioning our new employee Tom Schawb. He's doing a great job. Mike is actually off on medical right now. I think Tom will hit the ground running. We're already working on our equipment purchases through the lease program.

ADJOURN

Motion: Miller Second: Knepley to adjourn the Parks and Rec Board meeting at 7:17pm

Roll call vote on the above motion: Yea-Miller, R. Funchion, Knepley, P. Funchion, Schwab Nay-

Yea-5, Nay-0. Motion Passed.

Approved 3/29/2023

Ryan Funchion

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